

No	Training Program	Course Code	Date	Jan	Feb	Mar	Apr	May	Jun	CCD Points	Fee (RM) incl 6% SST With Green Card	Fee (RM) incl 6% SST W/out Green Card	Venue (*subject to change)
1.	Basic Bookkeeping for Construction Companies	NT-FI-01	7-8 Jan 25-26 Mar 6-7 May	7-8		25-26		6-7		20	530	636	MDC@ZOHL-KL
2.	Budgets And Financial Reports in Construction Industry	NT-FI-02	11-12 Feb 29-30 Apr 12-13 Jun		11-12		29-30		12-13	20	530	636	MDC@ZOHL-KL
3.	Finance for Non-Finance Managers	NT-FI-03	23-24 Jan 1-2 Apr	23-24			1-2			20	530	636	MDC@ZOHL-KL
4.	Financial Management in Construction Industry	NT-FI-04	25-26 Feb 23-24 May		25-26			23-24		20	530	636	MDC@ZOHL-KL
5.	Managing Your Company Cash Flow (NEW)	NT-FI-05	4-5 Mar 17-18 Jun			4-5			17-18	20	530	636	MDC@ZOHL-KL
6.	Tax Planning for HR Managers (NEW)	NT-TX-01	28-29 Jan 20-21 Mar 27-28 May	28-29		20-21		27-28		20	530	636	MDC@ZOHL-KL
7.	Project Management	NT-PM-01	9-10 Jan 6-7 Mar 3-4 Apr 24-25 Jun	9-10		6-7	3-4		24-25	20	530	636	MDC@ZOHL-KL
8.	Contract Management	NT-PM-02	13-14 Feb 8-9 Apr 26-27 Jun		13-14		8-9		26-27	20	530	636	MDC@ZOHL-KL
9.	Critical Path Method (NEW)	NT-PM-03	13-14 Feb 8-9 Apr		13-14		8-9			20	530	636	MDC@ZOHL-KL
10.	Dispute Management	NT-PM-04	20-21 Mar 13-14 May			20-21		13-14		20	530	636	MDC@ZOHL-KL
11.	Project Scheduling	NT-PM-05	28-29 Jan 10-11 Apr	28-29			10-11			20	530	636	MDC@ZOHL-KL
12.	Project Cost Control (NEW)	NT-PM-06	6-7 Mar 19-20 Jun			6-7			19-20	20	530	636	MDC@ZOHL-KL
13.	Project Scheduling Using Microsoft Project 2010 (NEW)	NT-PM-07	18-19 Mar 13-14 May			18-19		13-14		20	530	636	MDC@ZOHL-KL
14.	Coordinating Emergency Response Team at the Workplace (NEW)	NT-SA-01	14-15 Jan 27-28 Mar 29-30 May	14-15		27-28		29-30		20	530	636	MDC@ZOHL-KL
15.	Occupational Safety & Health Act (OSHA) 1994 Awareness Program	NT-SA-02	18-19 Feb 15-16 Apr 26-27 Jun		18-19		15-16		26-27	20	530	636	MDC@ZOHL-KL
16.	ISO 18000 Occupational Health and Safety Assurance System (OHSAS)	NT-SA-03	11-12 Mar 23-24 May			11-12		23-24		20	530	636	MDC@ZOHL-KL
17.	Safety In The Workplace	NT-SA-04	27-28 Feb 17-18 Apr 12-13 Jun		27-28		17-18		12-13	20	530	636	MDC@ZOHL-KL
18.	Effective Leadership & Supervisory Skills	NT-MG-01	16-17 Jan 22-23 Apr 17-18 Jun	16-17			22-23		17-18	20	530	636	MDC@ZOHL-KL
19.	Office Management for Construction Companies	NT-MG-02	20-21 Feb 22-23 Apr 12-13 Jun		20-21		22-23		12-13	20	530	636	MDC@ZOHL-KL
20.	Quality Management in Construction Industry	NT-MG-03	13-14 Mar 27-28 May			13-14		27-28		20	530	636	MDC@ZOHL-KL
21.	Building Services & Management	NT-MG-04	30-31 Jan 24-25 Apr	30-31			24-25		19-20	20	530	636	MDC@ZOHL-KL

			19-20 Jun									
22.	Sales and Service Tax (SST) (NEW)	NT-TX-03	30-31 Jan 11-12 Mar 8-9 May	30-31	11-12	8-9		20	530	636	MDC@ZOHL-KL	
23.	Pumps – Application, Operation & Maintenance (NEW)	T-ME-01	11-12 Mar 15-16 May		11-12	15-16		20	530	636	MDC@ZOHL-KL	
24.	Kuasai Perolehan Kerajaan - Tender Melalui E-Perolehan (NEW)	NT-PR-02	13-14 Feb 15-16 Apr 17-18 Jun	13-14		15-16	17-18	20	530	636	MDC@ZOHL-KL	

**Note:** tentative schedule – subject to change

**Training Center:** MDC@ZOHL, M2-6-08, Level 6, 8trium Tower 2, Jalan Cempaka SD 12/5, Bandar Sri Damansara, 52200 KL

<p><b>Note</b></p> <ul style="list-style-type: none"> <li>• Minimum 10 participants required before Program can proceed.</li> <li>• *Date &amp; venue of seminar subject to change.</li> <li>• Payment must be made 7 days before the training date.</li> <li>• Registration cancelled 7 days prior to the event is subject to RM100 service charge per participant.</li> <li>• No refunds for notice received less than 7 days prior to the event. A substitution may be made at any time at no extra charge.</li> <li>• Program content may change subject to revision by our consultants from time to time.</li> <li>• Full fee is required with your registration. 5% Group discount is available - min 3 pax.</li> </ul>	<p>Customized In-House Training Program is available in the following areas:</p> <p><b>Administrative Skills   Career Development   Human Resources   Personal Development   Sales &amp; Marketing   Leadership &amp; Management   Workplace Essentials   Entrepreneurship   Soft Skills   Telecoms   IT   Engineering</b></p> <p>CALL US FOR DETAILS or VISIT OUR WEBSITE AT WWW.ZOHLGROUP.COM</p> <p>Go to our website to download brochures of our programs</p> <p><a href="http://www.zohlgrou.com/all-brochures/">www.zohlgrou.com/all-brochures/</a></p>	<p><b>Office Address</b></p> <p>M2-15-02, Level 15, 8trium Tower 2, Jalan Cempaka SD 12/5 Bandar Sri Damansara, 52200 Kuala Lumpur</p> <p>@2019 ZOHL Consultancy Sdn Bhd. All rights reserved. Contact : Niesa/Aisyah/Fahmi (013.398.1038) T : 03.6279.9276   F : 03.6279.0663   E : training@zohlgrou.com</p> <div style="text-align: center;">     </div>
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